

Government of the People's Republic of Bangladesh  
Office of the Executive Engineer  
Department of Public Health Engineering  
Rajshahi Division, Rajshahi

Memo No: 46.03.8100.061.14.117.19-236

Date: 02/10/19

**Request for Expressions of Interest (EoI)**  
(Consulting Services – Local NGO)

Country	:	Bangladesh
Name of the Project	:	Arsenic Risk Reduction Project (ARRP)
Assignment Title	:	Services for Arsenic screening, training, orientation and supervision activities
Reference No.	:	PD-ARRP-1 304(54); 19.09.2019

Arsenic Risk Reduction Project (ARRP) is being implemented by the Department of Public Health Engineering (DPHE), under the Ministry of Local Government, Rural Development and Co-operatives, Government of Bangladesh. The main objective of the project is to provide safe water to the arsenic affected population in upzila having union(s) more than 60% arsenic contaminated as identified by the Situation Analysis of Arsenic Mitigation 2009 by DHPE and JICA. To identify the present situation of arsenic contamination of the country by blanket screening of the point water sources is the second important objective of the project. The project intends to hire a competent, qualified and experienced local NGO to assist DPHE in the implementation of the screening activities in the arsenic contaminated unions of the country.

The detailed Terms of Reference (ToR) for the assignment can be found at the following website: ([www.dphe.gov.bd](http://www.dphe.gov.bd)) or from the office of the undersigned.

The scope of work of the firm includes the following:

- To provide hands on training on “Arsenic Test” to Field Arsenic Testers (1 mechanic, 6 testers & 1 UP representative per union) in respective areas.
- Orientation meeting at districts and upzila levels.
- Prepare relevant Training Manuals/Documents/Guidelines as and when required.
- Ensure the quality, monitoring and reporting of the arsenic screening activity.
- Supervision and reporting of the arsenic screening activities.
- Duration of the consultancy services is six (06) months
- The payment would be output basis (after completion of the tasks)

DPHE, Rajshahi now invites eligible Local NGO to indicate their interest in providing the services. Interested Local NGO (registered in the districts/ working experiences in the districts of last five years) should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The short-listing criteria are:

- The Local NGO should have at least ten (10) years of experience in WASH services including five (5) years in Arsenic Screening having required personnel with experience for similar type of projects in Arsenic Screening activities at District level.
- Must have a proven track record of arsenic screening or similar water quality (arsenic and chloride) test and training experiences of minimum BDT 65 lakh in last five years.
- Must have sound turn over (minimum one crore per year for a period of 3 consecutive years) to be proven by Audit Report and Bank Statement.
- Extensive knowledge and experience on ‘training on social mobilization, Arsenic Screening and behavioral pattern of mass community.
- Extensive knowledge and experience in working with local government Institution (LGIs)
- Corporate Capacity of the Local NGO (Annual Turnover, Financial Information for last 5 years, but no audited financial statements in this regard).

Key Experts will not be evaluated at the shortlisting stage.

Consultants may associate with other NGO to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

Selection of Local NGO will be made by Quality and Cost Based Selection (QCBS) method set out in the Procurement Regulations.

The Expressions of Interest should include as minimum the following:

- Legal names and address of local NGO including country of registration (i.e. legal documents, Up to date Trade License, VAT and Tax Certificate);
- Brochure of the local NGO;
- Description of relevant experience with all necessary information;
- List of professional strength with name, qualification and experience;
- Annual turnover supported by audited financial statements;
- Forwarding letter with detail address (i.e. mail address, telephone, fax, email) and contact person for communication.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail) by 21 October, 2019 at 04:00 pm.

For any clarification and background information, intending entities may contact DPHE at the address given below during office hours (i.e. 0900 to 1700 hours).

 02.10.19

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